

**National States Geographic Information Council
Board Meeting
Tuesday, November 24, 2009**

Approved Minutes

Members Present: Will Craig (MN), President; Jon Gottsegen (CO), President-Elect; Learnon Dalby (AR), Past President; Tim DeTroye (SC); Bert Granberg (UT); and Chris Diller (WI).

Staff and Others: Gene Trobia (AZ); Tony Spicci (MO); Ed Arabas (OR); David Brotzman (VT); Bill Burgess; Fred Stringfellow (KSG) and Amy Chetelat (KSG).

- I. Prior to reaching a quorum, B. Burgess delivered his Washington Liaison Report:

Washington Liaison – Burgess reported that he has spent significant time over the past month on the following activities:

Board Activities

- Attended a 2-day Library of Congress Digital Preservation meeting in Washington. They are trying to develop a strategy for preservation of digital geospatial data. A report should be forthcoming and will be distributed to the Board List.
- Finalized the Advocacy Agenda based on the written input from the Board members at the Conference and follow-up discussions.
- Worked with leadership to draft the scores and comments on the Strategic Plan that will be discussed today.
- Contacted by the Government Accountability Office (GAO). They have been tasked by Senator Schumer in NY to study the poor quality of FEMA's flood maps as evidenced by recent flooding events in NY. We will be one of the stakeholder organizations interviewed in January to contribute to this report. I forwarded our Advocacy Agenda to emphasize the importance of "For the Nation" data initiatives. I also informed the ASFPM that we are involved in this effort.

Imagery for the Nation

- There have been no significant activities during this period and IFTN has been unusually quiet.
- We hosted a WebEx on the Michigan Bing Enterprise License for NSGIC reps and will post this to the NSGIC web site.
- We are hosting a WebEx on the 2010 NAIP program this afternoon. There has been some confusion on this program and some misinformation was circulated. This session is an attempt to make sure the membership gets accurate information.

Fifty States Initiative

- We have not received the final contract for this year, but did discuss contract issues with AppGeo. We expect to receive it shortly.
- NSGIC hosted a WebEx on the 2010 CAP Grants that focused on categories 3 & 4. The notice for the WebEx was advertised to the National Association of Regional Councils (NARC) and to many state list serves. The recording will be posted to the NSGIC web site.

GIS Inventory/State Summaries

- All new User and Administrator Guides have been posted to the GIS Inventory.

Digital Coast

- Attended the 3-day Interagency Ocean and Coastal Mapping meeting hosted by NOAA in Charleston, SC. They are trying to finalize and submit a report to Congress that should result in funding for IOCM mapping requirements. We were able to promote the “FTN” principles during this meeting and they were well received.
- We submitted the final report and invoice to Mississippi State DEQ for Digital Coast Partnership. MDEQ has requested additional supporting information on the invoice.
- Submitted an abstract on Digital Coast for the ESRI Federal User Conference to describe the Inundation Tool Kit and to tout the NOAA model for use in working with the stakeholder community.
- Tim DeTroye and I attended a teleconference meeting of the Partnership Group.

Homeland Security

- Bruce Oswald and Ted Koch are settled into their new positions. We provided WebEx training to them and they are practicing on the system as we speak. They have both been given their own “800” numbers to ensure that their expenses are properly coded back to the contract.
- Bruce and Ted have initiated phone calls every other Monday morning so they stay informed about contract-related activities. Chris Diller and Bill Burgess sit in on these calls as required.
- Bruce has received permission to begin interviewing the Fusion Centers on their baseline geospatial needs. He is trying to set up a meeting now with the New York center and hopes to travel to the Miami Fusion Center in December when ESRI installs a Flex Viewer system for their “experimental” use.
- We will submit a contract modification request to reassign Ted’s duties from the Symbology effort to working on HSIP solutions to support the HSIP workshop at the Midyear meeting.

- Bruce and Ted are working with the Geospatial Preparedness Committee to issue surveys on the Geospatial Data Model and HSIP by the end of next week.

Other Activities

- Attended the FGDC CWG Meeting in November and provided a brief in the last Prez Call notes. There are a number of significant issues.
- We re-started the Prez Calls this past week. Notes were circulated.

II. Call to Order

W. Craig called the meeting to order at 1:20pm.

III. Consent Items

Moved, seconded and carried to approve the consent items, including the:

- Minutes from October 27
- Membership Report
- 2009-2010 Committee Charters

IV. Treasurer's Report

Weichert reported that the fund balance for the month ending October 31, 2009 was \$218,075.

Moved, seconded and carried to approve the financial statement for the period ending October 31, 2009.

V. New Business

Moved, seconded and carried to approve the appointments of Tim DeTroye and Shane White as NSGIC representatives to the Digital Coast Partnership project to work with Bill Burgess (replacing Zsolt Nagy). The project will be funded through the Mississippi DEQ. De Troye and White will not be compensated for the work.

VI. Unfinished Business

A. Review of Action List

Updates were provided. Members were asked to send updates to Stringfellow prior to meetings, once the board materials have been distributed.

B. Strategic Plan – Craig reported on the process that has been followed for the review of the Strategic Plan. A “Strategic Plan Review” summary has been developed to gauge progress on the objectives in the plan. This is intended to be shared with the membership (upon editing 4.3). It was suggested that this document be posted with the Strategic Plan on the NSGIC website. Mahaffie will develop an interactive version of the document that links to the appropriate sections of the original 2008-2009

Strategic Plan. Moved, seconded and carried to approve the Strategic Plan Review summary.

The Board discussed how we should be approaching Strategic Planning beginning in 2010. It was suggested that developing an Implementation Plan might be more relevant and effective. It was suggested that a Webex session be set up with the Board in December to strategize about how to handle future leadership retreats/strategic planning. It was suggested that we schedule an extra day for this purpose following the Annual Conference in Minneapolis. Action: Stringfellow to schedule December Webex to discuss further.

VII. Reports

A. President's Call – Craig reported that minutes from the recent Prez call were distributed.

B. Conference – T. Spicci reported that planning for the Midyear Conference is underway. We are working with MAPPS on programming for Tuesday's sessions. The registration brochure has been approved and is ready to go to print.

Spicci reported on a recent site visit that he participated in with D. Schafer in Orlando for the 2012 Annual Conference. Spicci and Schafer are proposing the Hilton at the Walt Disney World Resort as the host hotel for the 2012 Annual Conference.

Moved, seconded and carried to authorize KSG to contract with the Hilton for the 2012 Annual Conference.

C. Sponsorship – No report.

D. Communications – Mahaffie reported that the Committee continues to consider options for collaboration tools/sites. A December meeting is scheduled.

E. Geospatial Preparedness – C. Diller reported that he is trying to create a Health Work Group, but needs additional volunteers. There will be a National Guard Bureau panel discussion at the Fed Users Conference, on which Diller will participate. The Committee will be creating a GP Fact Sheet to help state/local governments navigate the resources that are available. There will be a DHS workshop at the Midyear Conference.

F. Technical Issues – G. Trobia reported that there will be a TFTN presentation/report made at the upcoming NGAC meeting.

Bill Johnson and Dave Brotzman will be co-chairing the Broadband WG. There is ample support for this activity. Brotzman will pursue development of a charter for the WG.

A State Portal WG/Task Force is also being created (co-chaired by Bert Granberg and Dave Brotzman), but additional volunteers are needed. It was agreed that its activities might be limited in scope and duration.

G. Outreach – Dalby reported that the Committee met in November to organize for the upcoming year. The Committee is working closely with the Conference Committee on the Midyear planning.

H. Membership – DeTroye reported that the Committee has been developing a member survey, which will be completed soon. The Committee is discussing the development of a mentoring program. Linda Wayne and Zsolt Nagy will be invited to participate on the Membership Committee.

VIII. Next Board Call – Action: Stringfellow to conduct a “Doodle” to determine the best time for the next Board call – either December 22 or 29.

IX. 2010 Budget – Treasurer Weichert presented/reviewed the draft budget that is being proposed for 2010. The Board discussed the proposed expense items for Outreach Committee/Imap Service (\$15,000) and Communications Committee/Website Redesign (\$30,000). It was suggested that, if we cannot budget for them at this time, we might want to re-consider these proposals at the Midyear in order to evaluate how our revenue/sponsorship funding is at that time.

Stringfellow and Chetelat exited the call at 2:45pm.

Moved, seconded and carried to approve the proposed 5% fee increase from KSG for 2010.

The Board agreed to remove the proposed \$15,000 for the Imap Service; and \$30,000 for Website Redesign, but to keep the headings with zero budgets, as a reminder to revisit the projects in early 2010. Moved, seconded and carried to approve the 2010 budget, as modified, showing a budgeted net profit of \$10,745.

Moved, seconded and carried to approve the purchase of gift cards for KSG staff in acknowledgment of the excellent and friendly service they provide NSGIC during the year.

X. Adjournment

Craig adjourned the meeting at 3:10pm.