

**National States Geographic Information Council
Board Meeting
Tuesday, June 29, 2010**

Approved Minutes

Members Present: Will Craig (MN), President; Jon Gottsegen (CO), President-Elect; Learnon Dalby (AR), Past President; Bert Granberg (UT); Chris Diller (WI); Mike Vanhook (AL); Tim DeTroye (SC); Ian Von Essen (WA); and Ivan Weichert (KS), Treasurer.

Staff and Others: Tony Spicci (MO); Mike Mahaffie (DE); Gene Trobia (AZ); Bill Burgess; Bruce Oswald; Fred Stringfellow (KSG) and Amy Chetelat (KSG).

I. Call to Order

W. Craig called the meeting to order at 1:05pm.

II. Changes to Agenda

The Advocacy Agenda was moved up on the agenda; GITA's resignation from COGO was added to the agenda.

III. Consent Items

Moved, seconded and carried to approve the consent items, including the:

- Minutes from May 26
- Membership Report

IV. Treasurer's Report

Weichert reported that the fund balance for the month ending May 31, 2010 was \$415,691. Weichert encouraged directors to review the monthly financial statements closely and to bring questions or suggested changes to the Board's attention.

Moved, seconded and carried to approve the financial statement for the period ending May 31, 2010.

V. New Business

A. NGAC Meeting – Craig and Burgess reported on the recent NGAC Meeting. NGAC discussed the concept of a Geospatial Platform during its meeting. NGAC will be discussing this concept at the NSGIC Annual Conference in Minneapolis, and listening to concerns and feedback expressed by NSGIC members. Prior to that, there may be some discussion sessions at the ESRI Users Conference.

B. GITA/COGO – Craig reported that GITA has resigned from COGO. An informal GITA/NSGIC lunch took place during the NGAC meeting.

There will be a COGO meeting held in July during the ESRI UC. The Board discussed the challenge that exists within COGO due to the requirement for unanimous votes.

C. GIS Conference - Stringfellow reported that he had been contacted by Sheila Wilson, of GISCI, regarding a brainstorming session that will be held in July at ESRI regarding the creation of a GIS Conference involving such organizations as URISA, GISCI, NSGIC, etc. Spicci will plan to attend the meeting on behalf of NSGIC.

D. Leadership Retreat – Stringfellow encouraged the Board to make a decision about reimbursements related to the upcoming Leadership Retreat in Minneapolis. There is no budget for the retreat built into the current operating budget. Stringfellow estimated that it would cost approximately \$3,500 per night for the hotel expenses, if reimbursed; in addition to approximately \$4,000 for food/AV expenses.

Moved, seconded and carried to approve funding for reimbursements for the Board and Invited Guests for Friday and Saturday nights of hotel and meal expenses; but should not include dinner or dinner reimbursement for Saturday night.

E. GISCI – Stringfellow reported that GISCI has requested a complimentary registration (for Sheila Wilson) and table top at the Annual Conference.

Moved and seconded to approve offering Wilson a complimentary registration for the Annual Conference, but not a table top. Motion failed.

VI. Unfinished Business

A. 2010 Advocacy Agenda – Dalby reviewed the proposed changes to the 2010 Advocacy Agenda, via a snap shot summary, and explained the process for the revision process, to date. The four items being proposed are: Geospatial Address Points; Technology to Improve Government Effectiveness; For the Nation Data Programs; and Technology to Improve Government Effectiveness.

Dalby is seeking approval from the Board on the four advocacy items, giving the Outreach Committee a directive to further develop the items into a formal Advocacy Agenda.

Craig requested an expansion of the Address Points item, beyond the Census Bureau to include state and local contributions of address data. He also suggested a connection between items 1 and 3, to identify addresses as one of many data for the nation components.

Moved, seconded and carried to approve the draft agenda items, in the order presented, and directed the Outreach Committee to work with Burgess to further develop the 2010-2011 Advocacy Agenda that will be presented to the membership. The draft will be circulated to the Board for a short review, before being sent to the Membership.

B. Review of Action List – Updates were provided.

VII. Reports

A. Washington Liaison – B. Burgess has been engaged in the following activities since the last Board Meeting that are either 1) activities that required significant time or 2) represent issues that should be reported to the Board.

Board Activities

- Met with Gene Trobia and Jon Gottsegen to incorporate all comments on the NASCIO Handbook GIS Chapter. Forwarded it to NASCIO on June 13 with the following message....”We understand that PTI will edit the text. We look forward to their review and comments, but would like an opportunity to review any changes to ensure that they represent the views/thinking of our membership.”... Also worked with Bert Granberg to develop a status map of the State GIS Councils for this publication.
 - Received the text back yesterday from Alan Leidner and Alan Stark (PTI) who have editorial control. They made significant modifications to the document. It was circulated back to the NSGIC team for review and comment.
- Researched the issue of lobbying and its impact on Federal contracts. The text at the end of this report is from Federal Acquisition Regulations and is what is incorporated in the Federal contracts. We are OK as long as we don't use Federal funds to engage in lobbying activities (except as noted in 31.205-22 (b)) or use our own funds to lobby for or solicit the issuance of a Federal contract.
- Hosted two President's calls to keep leadership engaged in current issues. Notes were issued for each call.
- Attended the two day NGAC meeting in Shepherdstown WV. Attendees were allowed to participate in group discussions which gave us an opportunity to provide input and our views to members of the Committee.

For the Nation Activities

- No activities related to IFTN this month.

Fifty States Initiative

- Opened the survey on the CAP Grants. We need responses from 45 states. So far, all but CT, OK, TX, IL and NE have responded to the

survey. Will keep working to secure their input this week. The information collected is available for review at the following URL: http://www.surveymonkey.com/sr.aspx?sm=5CeEptTmVikiY3_2f4IDq2R_2f08i_2bLTtGMSqL3V8bnlRcM_3d

- Worked with AppGeo and Baker to review all of the completed Strategic and Business Plans to cull information about the nature of the plan, applications, data and services. This information was put into a standard format for each state and the data were assembled to show the trends related to these plans. The report will be used to support the Roadmap document for the Geospatial Platform and may be incorporated in the Platform. Will distribute this report to the membership once it is accepted by FGDC.

GIS Inventory/State Summaries

- Downloaded the complete database and reviewed the use patterns for each of the states. This information was provided to FGDC for incorporation into the “Roadmap” document for the Geospatial Platform. The text and table are attached.
- Continuing to meet weekly with the Technical Manager and System Administrator while the system is being rewritten. Progress is slow but measurable.
- We will offer a series of training programs for all users and administrators as soon as the new system is available.

Digital Coast

- Continued meeting with NOAA staff with regard to our effort to focus Digital Coast on the Administration’s place based initiatives under the term “Healthy Coast.” A modified version of the proposal was reviewed with the Partners during our June meeting (yesterday). The partners seemed to be receptive and this will be fleshed out in later phone calls and the in-person meeting in the fall.
- Conducted a review of the new State of the Coast web page and provided comments to NOAA. Also informed the membership about this resource.
- Began working on Contracting Guidelines which is a deliverable under this year’s grant.

Homeland Security

- Met with Bruce Oswald, Ted Koch and Chris Diller to talk about a resource guide for the states to use in emergencies. Suggested using the GOS Portal Communities of Interest. Met with Rob Dollison to discuss this and get support for moving forward on this effort.
- Participated in several short meetings related to project management.

Other Activities

- Attended one meeting of the Conference Committee.

- Attended one meeting of the Outreach Committee.
 - Attended one meeting of the Geospatial Preparedness Committee.
 - Attended one meeting of the Sponsorship Committee.
 - Attended two meetings of the Geospatial Maturity Assessment Working Group.
 - Attended the June FGDC Coordination Group Meeting in-person.
- B. President's Call** – Craig reported on his meeting with Bryant Cramer, Associate Director of USGS. Craig told him NSGIC worked hard to restore the proposed cuts to the USGS liaison budget because it is important to the state/federal relationship. He further said this required diverting significant energy from normal business and NSGIC would not provide such assistance again.
- C. Conference** – Spicci reported that agenda submissions and conference grant applications are due June 30.
- D. Sponsorship** – Gottsegen reported that we have confirmed \$169,050 in Annual Conference sponsorships (compared to a budget of \$222,000). We are still pursuing past sponsors, particularly in the broadband area; as well as new “cloud” companies. Gottsegen encouraged the Board to start soliciting sponsorships at this time; as well as during the ESRI Conference.
- E. Communications** – No report.
- F. Geospatial Preparedness** – Diller reported that there will be no July call. The August call/meeting will be the last one before the Annual Conference. The DHS Webex that was cancelled, will be re-scheduled for August. Oswald reported that he continues to participate with the HIFLD WG and will be developing a presentation for the ESRI Homeland Security Conference.
- G. Technical Issues** – Stringfellow reported for Brotzman in his absence. The Technical Issues Committee will be meeting on July 8 and all Broadband WG members are encouraged to participate. M. Byrne will be discussing some recent broadband issues.
- H. Outreach** – This report covered under Advocacy Agenda.
- I. Membership** – DeTroye reported that he is trying to coordinate a conference call with several committee chairs (Membership, Outreach and Communications) to discuss the results of the recent membership survey. DeTroye was asked to distribute a summary from the survey results to the Board.

VIII. Adjournment

Craig adjourned the meeting at 2:55pm.